



## **Technical Director**

### **Job Description**

#### **Purpose:**

The **Technical Director** will lead the Alberta Amateur Speed Skating Association (AASSA / Alberta Speed Skating) in the integration and application of the Speed Skating Canada (SSC) LTPAD (Long Term Participant and Athlete Development) Model to bring every athlete to his or her full potential. The **Technical Director** will do this by supporting and guiding local speed skating clubs throughout Alberta in developing and delivering a province-wide sport development program to support skaters, coaches, officials and technical volunteers in both short and long track speed skating. The **Technical Director** will develop strategies and action plans that will align with the sport system in Alberta as well as the Elite Athlete Pathway for both short and long track.

#### **1. Skaters Development**

- Guide and support the implementation of the LTPAD Model within Alberta for the development of speed skaters in Alberta and to enable each athlete to reach their objectives.
- Based on LTPAD implement and manage the provincial development pathway aiming full alignment with the Elite Athlete Pathway (EAP) for elite skaters to be fully developed at the train to train stage and learn to compete (Stages 1 & 2 of the EAP) to be fully prepared to access Olympic Oval Program Stage 2. Supporting their coaching and monitoring their progression and performance.
- Identify potential high performance athletes and coordinate their training with club coaches and progression through the LTPAD pathway, and towards regional and national training centers.

- To plan, coordinate and lead training camps for members of the Alberta Provincial Team.
- To liaise and collaborate with the Olympic Oval programming staff and oversee Alberta interests in the programs, coaching, and training and support services delivered by the Olympic Oval Training Centre to Alberta high performance athletes and members of the Alberta Provincial Team.
- To coordinate and deliver support services for Alberta athletes, such as fitness testing, sport psychology, nutrition counseling and technical/video analysis, to develop them to their high performance potential.

At competitions, coach Alberta Provincial Team and Development Team skaters who do not otherwise receive coaching for high performance.

## **2. Coaching Development**

- To guide and support speed skating coaches of registered clubs in Alberta in the application and integration of LTPAD in the coaching of skaters at clubs in Alberta.
- To act as head coach/team leader at any AASSA sponsored camp and at designated competitions (i.e., The Technical Director is the team leader at national level competitions. At provincial meets, the Technical Director attends in order to observe, assess and support coaches and athletes and provide technical support to the meet coordinator and club coaches).
- Assist and act as a resource to club coaches in developing effective annual training plans, and provide ongoing support in the implementation of the training plans and club programs.
- To be an *ex officio* member of the AASSA Skater Development Committee and the AASSA Officials Development Committee.
- Identify gaps and opportunities of coaching knowledge and skills in Alberta and work with the VP of Skater Development to address these.

- Assist with the organization of coaching courses and/or training seminars. The TD will lead these sessions.

### **3. Club & Membership Development**

- To assist with the promotion and development of the sport of speed skating throughout the province through direct and indirect support of clubs. Activities may include, but are not limited to: consultation, demonstrations, coaching clinics, school visits, displays.
- To assist new clubs with club development, coach recruitment and coach development.
- Collaborate with western PTSOs (i.e. CanWest member provinces and territories) to identify opportunities for events, coaches and officials development.

### **Activities**

- With other AASSA staff, ensure that the Branch meets all administrative, financial, fundraising, and non-sport activities.
- Active involvement in the AASSA budgeting cycle, especially as it pertains to speed-skating-related activities. This includes submitting a budget for the Provincial and Development team for AASSA approval and maintain accurate records of expenditures throughout the year.
- Ensure implementation of Safe Sport policies within club activities.
- Attend all major Alberta competitions and a rotation of all other competitions. These competitions will be identified at the start of each competition year.
- Meet periodically (on-site or via tele- or video-conferencing) with each club to review and discuss the club's coaching and programs.
- Liaise with Coaches and programming staff at the Olympic Oval and other training centers across Canada regarding the coaching of Alberta High Performance athletes.

- To provide regular communications and updates to the Board of Directors, staff, club coaches, skaters and other key stakeholders as required.
- To maintain accurate records as specified by activities undertaken. All activities undertaken by the Technical Director must be documented in a daily log. A summary of activities and upcoming plans must be submitted to the AASSA President for approval.
- To participate, collaborate, submit reports and provide recommendations to AASSA Executive and Committee meetings as it applies to the scope of the position. The TD will attend these meetings as ex officio (non-voting) member.
- To work alongside AASSA staff to ensure appropriate travel arrangements for skaters, coaches and chaperones traveling outside Alberta as a provincial team, and coordinate with the VP Skater Development as appropriate.
- To establish the competition schedule and other elements of the AASSA Calendar of Events for Alberta skaters, in consultation with the VP Officials, individual clubs, Olympic Oval technical leaders, other Branches and SSC.
- To track and maintain a record of progression of identified high performance athletes through the LTPAD. This includes (but is not limited to): recording of statistics on skater results, tracking of high performance activities.

**Qualifications:**

- o The successful candidate must:
  - have a proven coaching history with a high performance background, a minimum of three years coaching at Elite level and a Comp Dev certification; Advance coaching diploma would be a strong asset and NCCP member in good standing.
  - have a solid understanding of Speed Skating Canada's LTPAD Model and its application to all aspects of the sport;
  - have a proven track record of leadership in sport, sport development, mentorship and sport ethics and values.

**General Skills and Competencies**

- The position demands strong communication and teamwork skills as much time will be spent in group/team settings.
- Must be able to work independently and have excellent time management skills.
- Must have competencies with regard to computers, including proficiency with Microsoft Word, Excel and PowerPoint, and electronic communication platforms.
- Must be proficient with electronic communication platforms (i.e., email, tele- and video-conferencing), and must have the ability to perform video technical analysis.
- A valid class five drivers license.
- Must pass a criminal record check, code of conduct and safe sport commitment

**Position Details:**

**Hours:** A basic work week of 40 hours, averaged over the course of a 12-month engagement. Must be available to work weekends and evenings and travel throughout Alberta on occasion, inter-provincially and at a national level.

**Salary:** Commensurate with abilities and experience. A benefits package will be available. The position is for 12 months, renewable for an additional 12 months.

**Reports to:** AASSA President