



HOST BID PACKAGE



**REQUEST FOR PROPOSALS
2022-23 & 2023-24 SEASONS**

Host Bid Application

This document serves as a guide to help Organizing Committees identify the various factors that will be considered by Speed Skating Canada when selecting event hosts for the upcoming season.

Purpose:

This request for proposal (RFP) was developed by Speed Skating Canada (SSC) with the purpose of facilitating the selection of a host city for competitions in the aforementioned competition season.

The Host Bid Application will be scored out of 100. The points allotted to each category are outlined following the category name.

Name and Contact Information (email/phone number) of:

- Host Club/Organizing Committee
- Meet Coordinator
- Affiliated PTSO

Host City

Transportation (5 points):

- Proximity to nearest airport
- Sufficiency of city public transit system

Community (5 points):

- Strong volunteer base
- Support from host city
- Support from local sport community

Hospitality (10 points):

- Hotel location and capacity
- Proximity to restaurants
- Outline of banquet plan if banquet is required

Performance Venue

Venue Requirements (25 points):

- All events, with the exception of Youth Championships, must have a 30M x 60M (100ft x 200ft) ice surface
- Youth Championships can run on an 85ft x 200ft ice surface (NHL size)
- Venue has level 4 Short Track Crash Protection that meets SSC guidelines. Refer to section D7 of the SSC Red Book
- Venue has the capacity to host at least 400 spectators
- Venue has an area dedicated for athlete warm-up, including four (4) bikes with room for stretching
- Venue has at least six (6) changing rooms.
- Organizing Committee has access to an Officials room
- Venue has the ability to remove plexiglass as required for Starters, etc.

Equipment (5 points):

- Access to electronic timing equipment
- Access to electronic starting equipment
- Access to photo finish equipment
- Access to the Meet Manager program



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Medical Requirements (15 points):

Please refer to SSC Red Book section D5-201-Medical Team for specific medical requirements.

All events must have access to the following:

- Medical/first aid room
- Ambulance within eight (8) minutes to venue
- Hospital within the host city
- Emergency Action Plan

Officials (5 points):

Please refer to SSC Red Book section C5 - Officials for specific officials requirements.

- SSC will provide major officials
- The Organizing Committee is required to supply all minor level Officials to support all components of the competition
- The Organizing Committee is required to supply enough trained volunteers to support all components of the competition

Public Relations and Awards (10 points):

- Awards, including medals and Overall Champions, will be provided by SSC for all Championship events
- Outline public relations plan focusing on local promotion of the event through press releases, community awareness and media outreach
- Provide strategies for promotion/increase of attendance
- Access to a designated awards area

Facility Amenities (5 points):

- Venue offers separate washrooms for participants and spectators
- Venue offers concessions for participants and spectators
- Venue is equipped with internet access and sufficient electrical power
- Venue is wheelchair accessible
- Venue offers sufficient meetings spaces, including a volunteer room

Previous Host (5 points):

- The Organizing Committee has experience hosting National events

Value-Added Items (10 points):

Value-added items are unique characteristics that may enhance the bid.

- Capacity to live stream the event
- Professional development offered to coaches and officials
- Sustainable waste management practices
- Organizing Committee develops strategies to make the event more sustainable



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How the Host City Benefits:

In partnership with SSC, you can further develop speed skating in Canada both locally and on a national scale, as well as promote your city nationwide through media outlets and webcasting. The host city will also have several revenue opportunities which include but are not limited to ticket sales, local sponsorship, fundraisers, concessions, etc.

Bid Process Submission:

All bids must be endorsed by a Branch to indicate awareness/support.

Bid packages will be reviewed and evaluated by SSC staff using the scoring outlined above.

Speed Skating Canada (SSC) and the selection committee reserve the right to make changes to the bid criteria at any point in time as may be deemed necessary. SSC and its designated selection committee also reserve the right to request additional information from the potential host sites concerning any aspect of the application or subsequent materials supplied throughout the bid process.

Registration Fees:

Registration fees are currently under review for the 2022-23 season. If you would like a breakdown for fees from the 2021-22 season please contact Jill Lynch.

By Submitting a National Event Host Application to Speed Skating Canada, you are consenting to follow all Speed Skating Canada's Procedures and Regulations outlined in the Red Book.

Completed applications are to be submitted to **Jill Lynch** at jlynch@speedskating.ca



**Hosting Bid Package
2022-23 & 2023-24 Seasons**

Host Bid Application

Appendix A – Hosting Opportunities

2022-23 Hosting Opportunities

2022-2023 Short Track Competitions	Dates
Canadian Junior Championships	November 25-27, 2022
Canada Cup 1	January 13-15, 2023
Canada Cup Final	March 10-12, 2023
Canada Cup Junior Final	March 17-19, 2023
Canadian Youth ST Championships East	March 25-26, 2023
Canadian Youth ST Championships West	March 25-26, 2023

2022-23 Long Track Competitions	Dates
Canada Cup 3 (outdoor venues encouraged)	January 27-29, 2023
Canadian Youth LT Championships	February 4-5, 2023

2023-24 Hosting Opportunities

2023-24 Short Track Competitions	Dates
Canadian Junior Championships	3rd or 4th weekend of November, 2023
Canada Cup Final	2nd or 3rd weekend of March, 2024
Canada Cup Junior Final	3rd or 4th weekend of March, 2024
Canadian Youth ST Championships - East	Last weekend of March, 2024
Canadian Youth ST Championships - West	Last weekend of March, 2024

2023-24 Long Track Competitions	Dates
Canada Cup 1	1st or 2nd weekend in December, 2023
Canadian Junior Championships	1st or 2nd weekend in January, 2024
Canada Cup 3 (outdoor venues encouraged)	3rd or 4th weekend in January, 2024
Canadian Youth LT Championships	1st or 2nd weekend in February, 2024

Refer to Appendix B for event descriptions and competition details.

All event dates for the 2022-23 and 2023-24 seasons are tentative and will be confirmed once the ISU calendar is available.



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Appendix B – Event Overview

CANADIAN YOUTH SHORT TRACK CHAMPIONSHIPS

The Canadian Youth Short Track Championships features skaters aged 11 to 15 and is used to crown individual distance and overall champions for each age class. This event serves as an introduction to national level competition for developing skaters and an opportunity for them to represent their province/territory on the national stage.

The Canadian Youth Short Track Championships will include skaters from:

EAST

- Newfoundland and Labrador
- Nova Scotia
- New Brunswick
- Prince Edward Island
- Quebec
- Ontario
- Nunavut

WEST

- Manitoba
- Saskatchewan
- Alberta
- British Columbia
- North West Territories
- Yukon

The competition is held over the course of 2 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$7,250 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

Maximum field for entry is 16 skaters per division.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
11 yrs	11 yrs
12 yrs	12 yrs
13 yrs	13 yrs

Refer to the following bulletin for eligibility requirements:

Youth Competition Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



SHORT TRACK CANADA CUP JUNIOR FINAL

The Short Track Canada Cup Junior Final features the country's 60 next highest ranked junior aged skaters per gender. This competition has been designed to promote social interaction, tactical challenges, and mental fitness through ability-based racing groups. Additionally, the Canada Cup Junior Final event is scheduled to maximize the number of race opportunities, reduce downtime between races, promote learning, and streamline the officiating. Skaters can also accumulate points towards an end-of-season Canadian junior ranking.

The competition is held over the course of 3 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$8,500 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

Maximum field is up to 60 skaters.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
14 yrs	14 yrs
15 yrs	15 yrs
16 yrs	16 yrs
17 yrs	17 yrs
18 yrs	18 yrs

Refer to the following bulletin for eligibility requirements:

Short Track High Performance Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



CANADIAN JUNIOR SHORT TRACK CHAMPIONSHIPS

The Canadian Junior Short Track Championships features the country's top 32 junior aged skaters per gender and is used to crown a national junior champion in each individual distance and an overall champion. The results from this event help determine which athletes will be nominated to represent Canada at the ISU World Junior Championships and the Youth Olympic Games.

The competition is held over the course of 3 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$8,500 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

Maximum field for entry is 32 skaters per division.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
14 yrs	14 yrs
15 yrs	15 yrs
16 yrs	16 yrs
17 yrs	17 yrs
18 yrs	18 yrs

Refer to the following bulletin for eligibility requirements:

Short Track High Performance Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



SHORT TRACK CANADA CUP 1

The Short Track Canada Cup 1 is a national-level event used to qualify skaters for World Cups 5 and 6, for the Canada Cup Final and Canada Cup Junior Final. Results will be used towards a skater's National ranking.

The competition is held over the course of 3 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$8,500 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

Maximum field is up to 40 skaters meeting the time standard from the High Performance Short Track Bulletin.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
15 yrs+	15 yrs+

Refer to the following bulletin for eligibility requirements:

Short Track High Performance Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



SHORT TRACK CANADA CUP FINAL

The Short Track Canada Cup Final is a national-level event that features 40 skaters per gender and is where they accumulate points towards the end-of-season Canadian rankings, which helps identify the athletes that will be nominated for the national team program (National/NextGen) for the following season.

The competition is held over the course of 3 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$8,500 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

Maximum field for entry is 40 skaters per division.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
15 yrs+	15 yrs+

Refer to the following bulletin for eligibility requirements:

Short Track High Performance Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



CANADIAN YOUTH LONG TRACK CHAMPIONSHIPS

The Canadian Youth Long Track Championships is intended to be the focal point of athlete preparation for skaters in the Training to Train stage of development. These Championships provide a meaningful, high profile and developmentally appropriate event which is a source of motivation and opportunity for recognition of the best developing long track skaters in Canada. This event will serve as a primary introduction to national competitions where skaters represent their Province or Territory in competition.

The competition is held over the course of 2 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$4,500 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

Maximum field for entry is 18 skaters per division.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
11 yrs	11 yrs
12 yrs	12 yrs
13 yrs	13 yrs

Refer to the following bulletin for eligibility requirements:

Youth Competition Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



CANADIAN JUNIOR LONG TRACK CHAMPIONSHIPS

The Canadian Junior Long Track Championships features the country's top junior aged skaters and is used to crown a national champion in each individual distance and an overall champion. The results from this event help determine which athletes will be nominated to represent Canada at the ISU World Junior Championships.

The competition is held over the course of 2 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$3,000 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

No maximum field for entry as a time standard is in place.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
14 yrs	14 yrs
15 yrs	15 yrs
16 yrs	16 yrs
17 yrs	17 yrs
18 yrs	18 yrs

Refer to the following bulletin for eligibility requirements:

Long Track High Performance Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



LONG TRACK CANADA CUP 1

The Long Track Canada Cup 1 is a national-level event where skaters can accumulate points towards the end-of-season Canadian rankings, which are used to help select the athletes who are nominated to the national team program (National/NextGen) for the following season.

The competition is held over the course of 3 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$4,750 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

No maximum field for entry as a time standard is in place.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
14 yrs+	14 yrs+

Refer to the following bulletin for eligibility requirements:

Long Track High Performance Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



LONG TRACK CANADA CUP 3

The Long Track Canada Cup 3 is a national-level event where skaters can accumulate points towards the end-of-season Canadian rankings, which are used to help select the athletes who are nominated to the national team program (National/NextGen) for the following season.

The competition is held over the course of 3 days.

The host of this event is required to provide practice time for the day prior to the event at no cost to the participants. A minimum of four (4) hours of practice ice will be required.

A hosting grant of approximately \$4,750 will be provided. The first installment is paid upon receipt of the signed hosting agreement. The remaining 50% of the grant will be issued upon receipt of the Meet Coordinator report, due 30 days after completion of the competition.

No maximum field for entry as a time standard is in place.

Participant Age Categories and Athlete Eligibility:

Age of participant before July 1st prior to the event:

Male	Female
14 yrs+	14 yrs+

Refer to the following bulletin for eligibility requirements:

Long Track High Performance Bulletin

Contact Information:

Jill Lynch - jlynch@speedskating.ca



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