



HIGH PERFORMANCE ADVISORY COUNCIL – LONG TRACK

Overview (Updated: June 2023)

The High Performance Advisory Council – Long Track (HPAC-LT) is a group of internal and external experts that support SSC staff by providing recommendations and advice concerning the selection processes of Speed Skating Canada’s long track National Program.

Objectives

HPAC-LT members will provide guidance, advice, and feedback to SSC High Performance staff in an advisory capacity. SSC staff will carefully consider HPAC-LT input but retain final decision-making authority.

In line with SSC’s Strategic Plan and High Performance plans, the HPAC-LT will advise on:

- The development of selection criteria (High Performance Bulletins and Internal Nomination Procedures) within the National Program.
- Relevant considerations for the exercise of any discretion in the selection of long track speed skaters to events and team nominations.
- Relevant considerations in decision-making on requests for medical or other byes to events and team nominations.
- The consistent application of SSC policies, strategic and operational plans, and High Performance program objectives in decision-making.
- Any other matters pertaining to the National Program that the Chair brings to the HPAC-LT for guidance, advice, and/or feedback.

Term

HPAC-LT terms begin and end in alignment with SSC’s Annual General Meeting each year. Members are selected for a 2-year term, for up to three (3) consecutive terms.

Operations

The HPAC-LT will meet between 4-6 times a year, with meeting scheduling and frequency determined based on critical timelines in the selection process. The meetings will take place via video conference or in person and will be chaired by the High Performance Director, Long Track and supported by the High Performance Coordinator, Long Track.

Conflict of Interest



Each member will provide a signed annual declaration form identifying any conflicts of interest. HPAC-LT members must also verbally declare any conflicts of interest at each meeting and will remove themselves from any discussions relating to the relevant matter(s).

Confidentiality

Each member will sign a confidentiality agreement at the beginning of their term, confirming their understanding of their obligations to Speed Skating Canada.

Composition

The HPAC-LT will be comprised of three members, excluding the Chair and the High Performance Coordinator, Long Track. The Chief Executive Officer of SSC is an ex-officio member of the HPAC-LT and is entitled to attend all meetings.

Recruitment

The recruitment of HPAC-LT members will be achieved through a call for nominations from PTSOs, postings on SSC’s website and social media channels, and outreach from SSC staff within the speed skating community.

SSC staff will select members for the available positions based on the skills matrix.

HPAC-LT: Skills Matrix

Category	Description
Expertise	
Sport Technical Knowledge	Experience as an athlete or coach in long track speed skating and/or strong knowledge and understanding of the technical components of the discipline
Team Selection Experience	Expertise in team selection processes within the Canadian sport landscape
Legal Acumen	Education and/or experience in a relevant field of law
Statistics	Education and/or experience in analyzing numerical data
Representation	
Region/Geographic	Representation from various provinces and territories
Language	Representation from both English and French speaking individuals
Gender Identity and Underrepresented Groups	Representation from underrepresented groups (woman or non-binary gender identity, new Canadian, BIPOC, LGBTQI2S+, person with a disability, etc.)